

VTCSecure

Equal & Effective Communication For All



Quick Guide

PUC

Macintosh

Log In

Instructions

1. Select your Provider
2. Enter your Username
3. Enter your Password
4. Click Login to start using PUC!

The screenshot shows a web browser window titled "PUC Login". At the top is the PUC logo, which consists of the letters "PUC" in a stylized font with a blue and orange video camera icon integrated into the "U". Below the logo is the text "Personal Universal Communicator". The form contains the following elements: a "Select Provider" dropdown menu currently showing "America"; a "Username" text input field; a "Password" text input field; a "Login" button; an "Auto-Login" checkbox; a "+" button; a "Forgot Password" link; and a "Register New User" link. Several callout boxes with arrows point to these elements, providing instructions and tips.

1. Select Provider

2. Enter your Username in this field

3. Enter your Password in this field

4. Click Login to start using PUC!

Click on 'Advanced Login' for a special configuration

Auto-Login

If you forget your password, click 'Forgot Password'

No PUC account? Create a new account

Tips

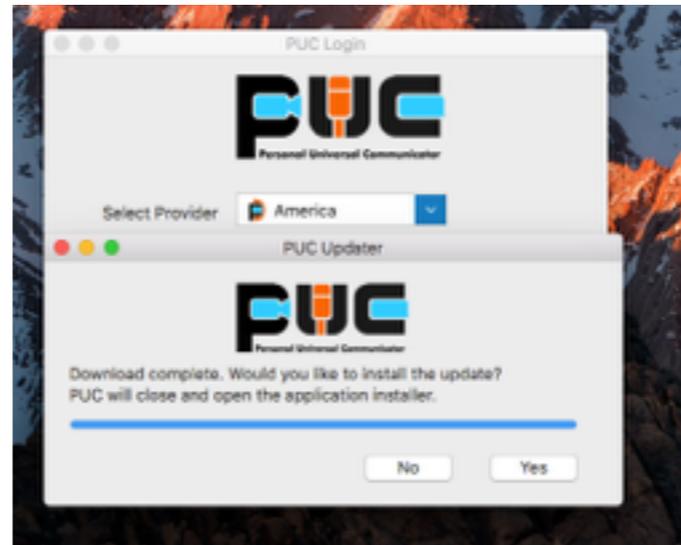
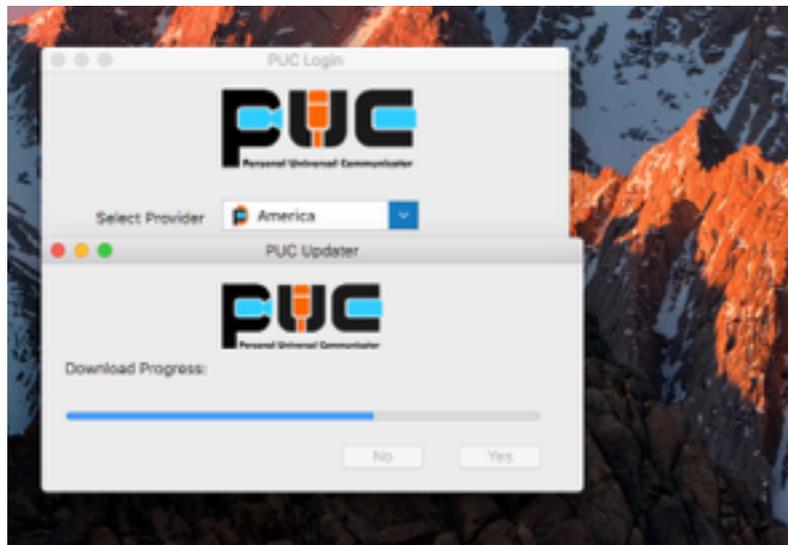
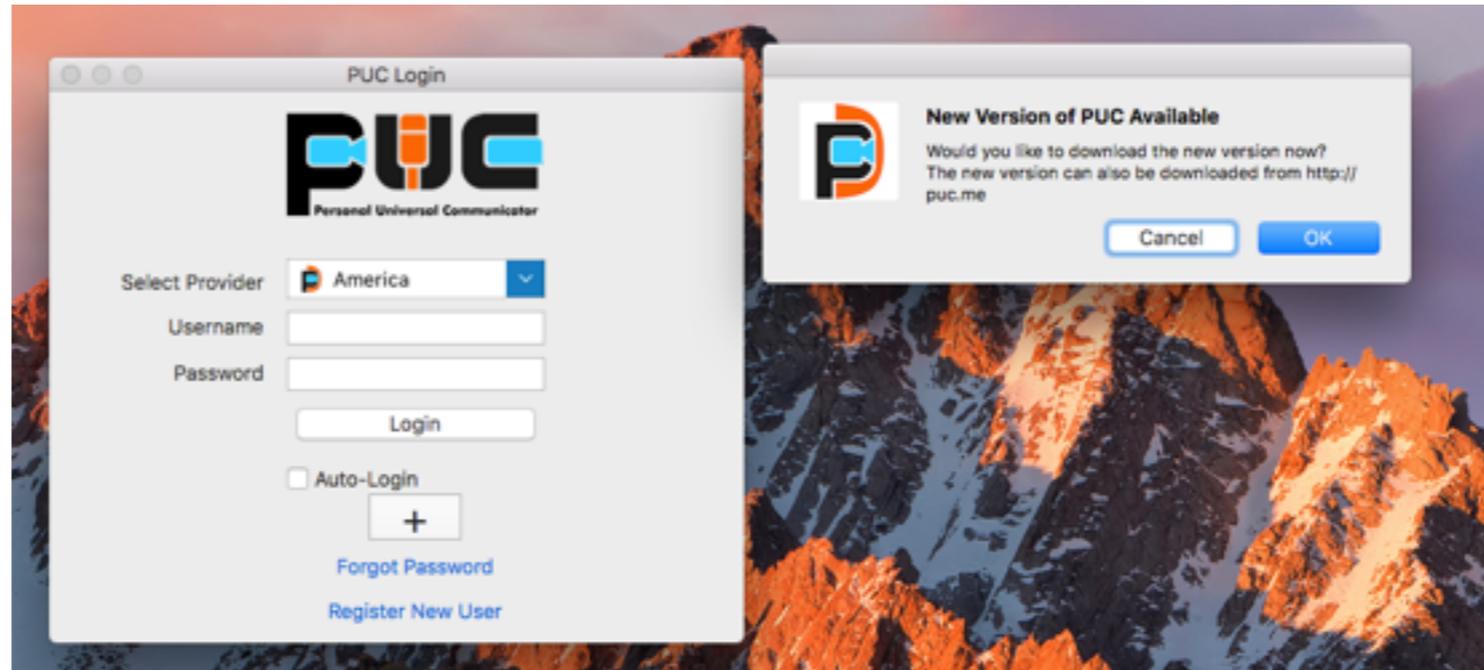
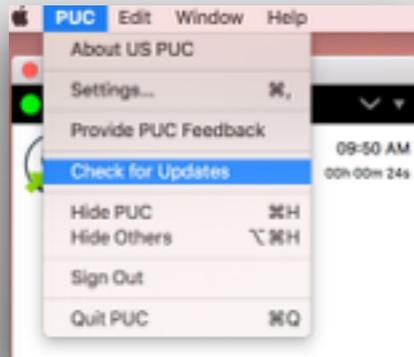
- Username and Password are case sensitive.

Auto checking for Updates

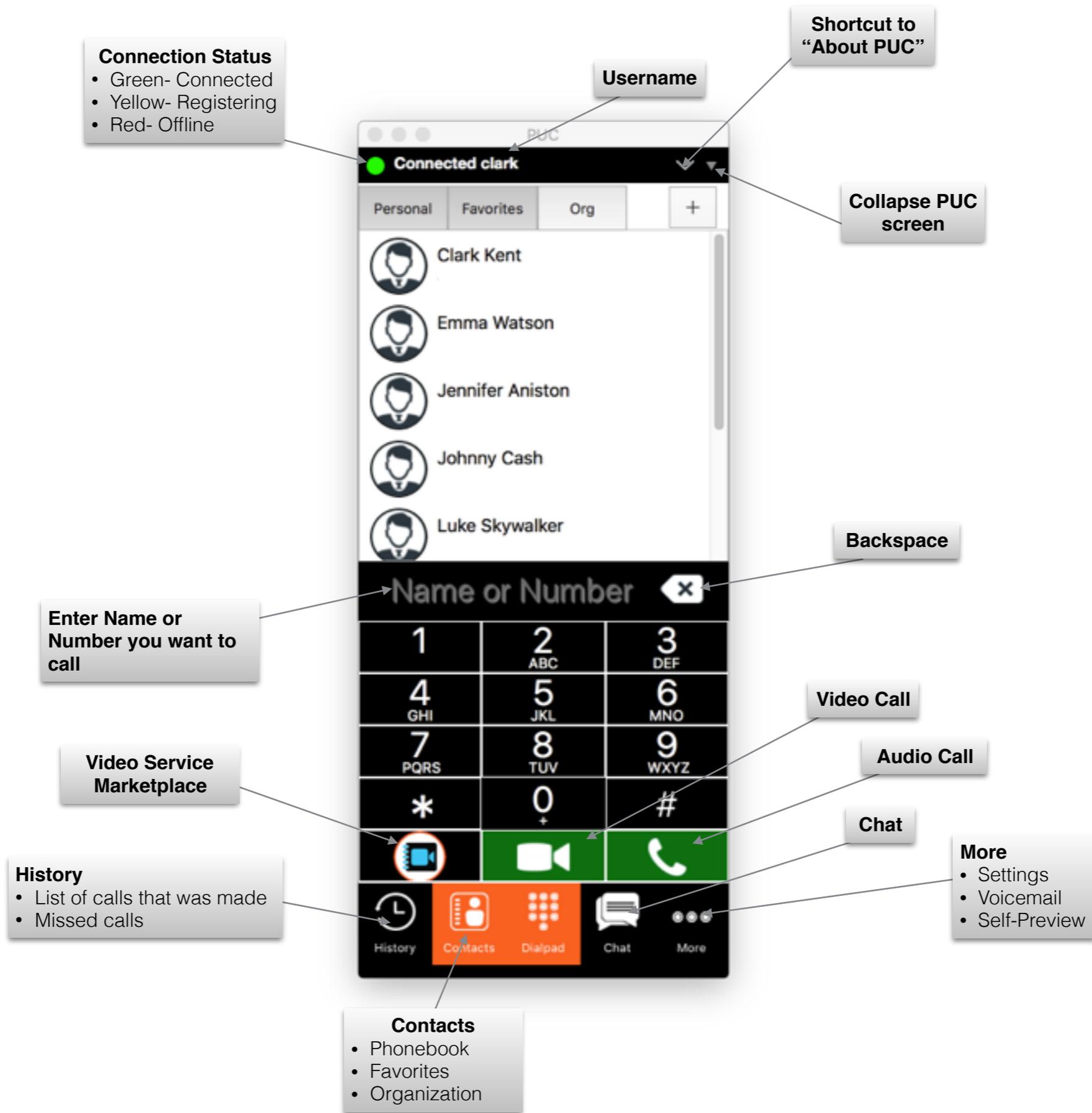
Notes:

Go to drop list menu and look for **PUC > Check for updates**

This will notify the user if the current version is up to date

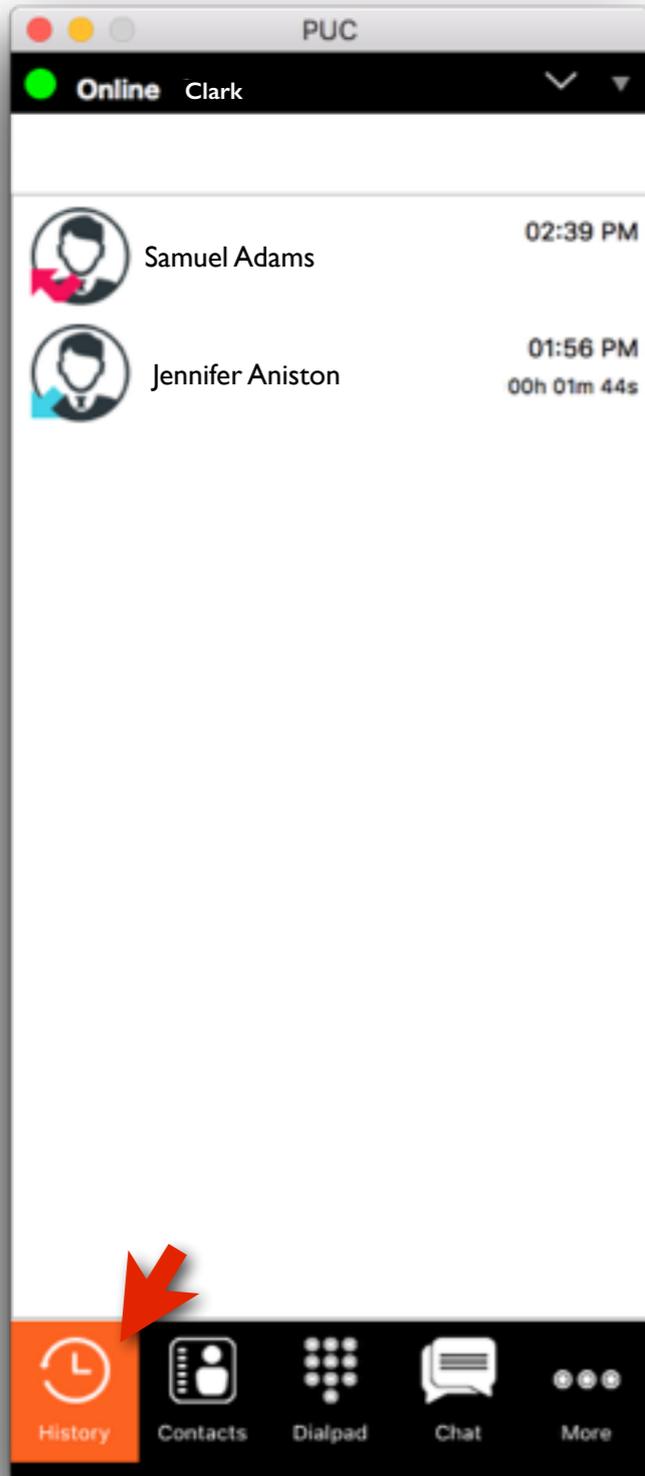


Interface



Call History

Tap on **HISTORY** tab. You will see all of your phone calls that you have made, received, or a missed call. Click on a person's name on the list you want to call back.



A. Click on **Contacts** tab. You will see your contact list.

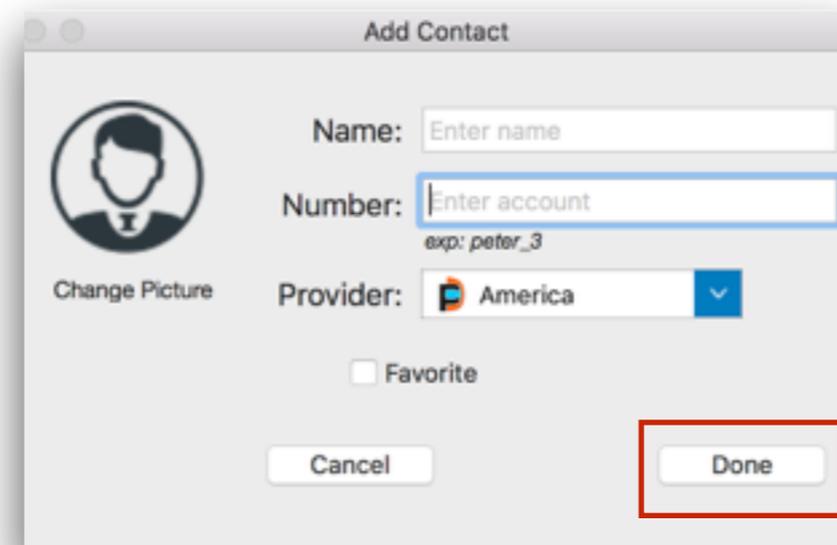
Tip: If you click on avatar on the left, you can customize the contact's image!

Add a Contact

B. To add a contact, Click on add + icon on upper right corner of the application.

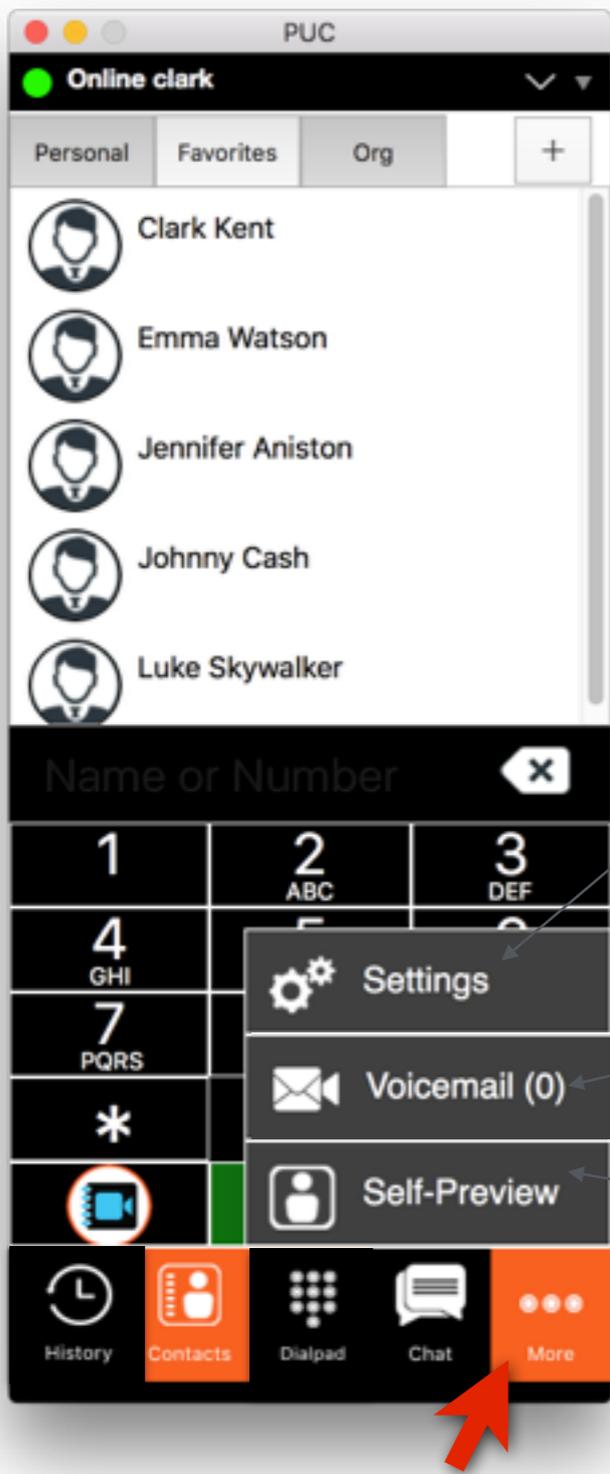


C. Fill out all required fields. Once done, click **DONE** to save.



More

Tap **More** as shown to view options of what PUC can do



Settings

General	Audio/Video	Summary	Account
<ul style="list-style-type: none">• Start on boot• Auto Answer Call• Mute Speaker• Mute Microphone• Show Self-View• High Contrast• Mute Video• Country Code	<ul style="list-style-type: none">• Max Video Resolution• Select Camera• Select Microphone• Select Speaker	<ul style="list-style-type: none">• View TSS• Send TSS• Show Advanced Settings	<ul style="list-style-type: none">• Username• Domain• Voicemail URL• Mail Waiting Indicator URL

Voicemail

- () indicator tells you how many unread voicemail
- Click to listen or record your own voicemail

Self-Preview

- Enable/Disable Self Preview

Tips

- Be sure to click **SAVE & CLOSE** after making some changes

Incoming Call

Username or phone number of a person that is calling you



Ringling Count Indicator

Call Decline with Message Options

Tap **Accept Video** to accept incoming call

Tap **Reject** to decline incoming Call

Live Call

Secure Mode Indicator

Call Pause

Click Call Pause to temporary halt Video and Audio. Click again to resume.

TOUCH TONE / DTMF*

Click on icon as shown. You will see key pad displayed for you to do the number entry. For example, press 1 for English or press 2 for Spanish or entering your order number or credit card number via automated system.

*Dual Tone Multi Frequency.

Expand/Collapse Dialpad Screen

Video Privacy

Click to enable/disable privacy screen.

Call Strength Indicator

Microphone

Click microphone to mute/un-mute the microphone.

Speaker

Click speaker to enable/disable the speaker.

Click **'End Call'** to terminate the call

REAL TIME TEXT (RTT)

Click RTT icon to start texting back and forth.

Call info



How to use Real Time Text

Tips

- You will need to be on live call to use Real Time Text



A. Click on the **Bubble** icon, New box will extend to the right side of PUC like the image below.



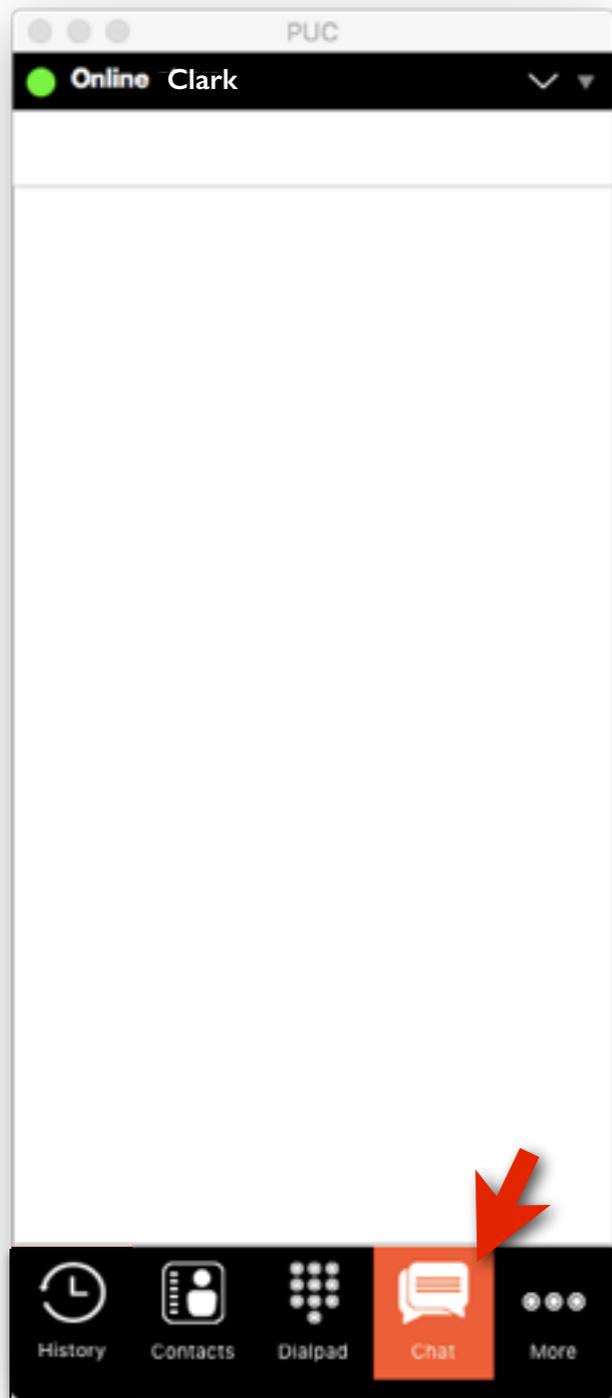
B. Type in your messages

C. Click Send to share your message.

D. Click any time during chat to save your RTT chat to desktop.

Simple Chat (Can be done in or out of call)

Tap **Chat**, You will see a message box window appears on your screen.

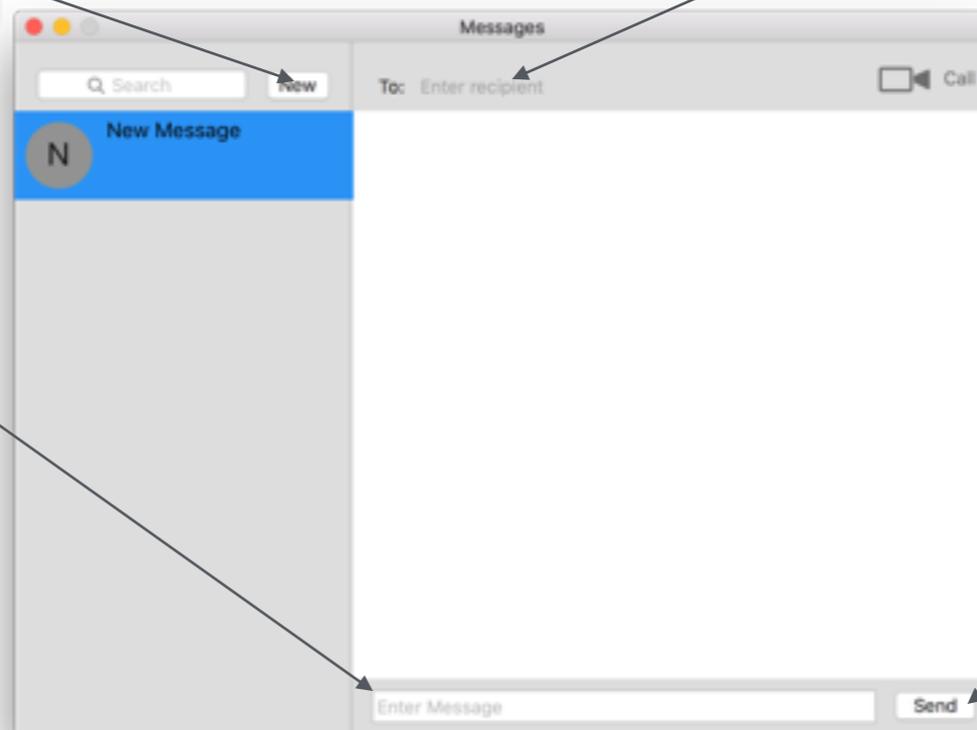


Note: If you see  That means you have unread message

Send Message To Someone New

A. To send new message to someone new, Click **New**

B. Enter the person's PUC Username or Phone Number



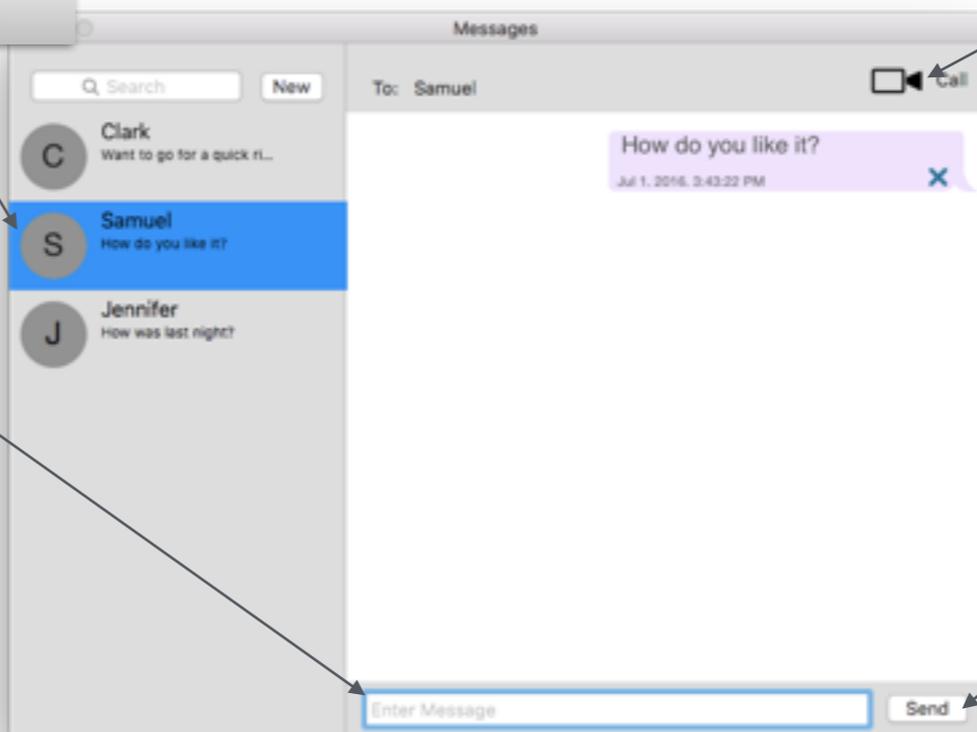
C. Type in your messages in this field

D. Click **Send** to share your message

Send Message To Someone On Your List

A. Select the person you would like to send message to

D. Click on this icon to make Video Call to this specific person



B. Type in your messages in this field

C. Click **Send** to share your message